

Permit No. \_\_\_\_\_

Fee \$ \_\_\_\_\_

## TOWN OF IRONDEQUOIT SMALL CELL PERMIT APPLICATION

Administrator Department of Public Works  
2629 East Ridge Rd, Rochester, NY 14622 (585) 336-6036

**Address (or Nearest Address) of Proposed Small Cell:**

\_\_\_\_\_

**Description of Project:**

\_\_\_\_\_

**Contact Person Information:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Contractor Information:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Type of Installation:** Please check the applicable installation method.

\_\_\_\_\_ Co-Location on existing pole or building.

Conditions: (A): Small cell antenna is no greater than four (4) feet in height. (B): Pole-mounted equipment is designed to minimize visual impacts in the right-of-way.

\_\_\_\_\_ Erection of New Pole in an Existing Pole Location with Administrative Review and Approval.

Conditions: (A): Provide a detailed report demonstrating that the applicant has reviewed all existing poles within a 200-ft radius and justify why colocation and/or use of existing pole is not feasible. (B): Small cell antenna is no greater than four (4) feet in height. (C): Small cell support structure (pole) is no greater than fifty (50) feet in height. (D): Pole-mounted equipment is designed to minimize visual impacts in the right-of-way. (E): Existing pole is removed within sixty (60) days.

\_\_\_\_\_ Erection of New Pole in an Existing Pole Location with Planning Board and/or Zoning Board of Appeals Approval.

Conditions: (A): Provide a detailed report to demonstrating that the applicant has reviewed all existing poles within a 200-ft radius and justify why colocation and/or use of existing pole is not feasible. (B): Applicant must also obtain site plan approval by the Town Planning Board if the small cell antenna is greater than four (4) feet in height or small cell support structure (pole) is greater than fifty (50) feet in height.

\_\_\_\_\_ Erection of New Pole in a New Location with Planning Board and/or Zoning Board of Appeals Approval.

Conditions: Any small cell that requires the installation of a new pole in a new location must; (A): Provide a detailed report demonstrating that the applicant has reviewed all existing poles within a 200-ft radius and justify why colocation and/or use of existing pole is not feasible. Applicant must also obtain site plan approval by the Town Planning Board.

**\*\*\*\*\*Plans/Details to be attached\*\*\*\*\***

**PERMISSION TO ACCESS PROPERTY:**

The applicant consents to allow the Town of Irondequoit to inspect the property in its entirety as part of the Town's requirements for issuance of a Certificate of Occupancy and/or a Certificate of Compliance, if said space is located outside of the public Right Of Way. Inspection permission includes all required construction inspections required with the permit, any and all necessary re-inspections, and any audit inspections until such time as a Certificate of Occupancy or Certificate of Compliance is issued.

**THIRD PARTY ELECTIONAL INSPECTIONS:**

The applicant consents to provide a third-party electrical inspection, proof of final inspection shall be provided to the Town prior to issuance of Certificate of Occupancy or Certificate of Compliance.

**ADHERANCE TO ALL HIGHWAY WORK 199 GENERAL CONDITIONS AND RESTRICTIONS:**

The applicant consents to follow all general conditions and restrictions for the Town of Irondequoit Highway Work 199 Permit. This includes the erection of a new pole in an existing location. See 199 permit application link <https://www.irondequoit.org/wp-content/uploads/2020/10/199-permit.pdf>

**(Please note 199 Highway Work Permits expire December 31<sup>st</sup> of the current year)**

I \_\_\_\_\_ on behalf of \_\_\_\_\_ acknowledge and consent to the above conditions.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**(For Office Use Only)**

Included with Application:

☐ Plans/Detail (One (1) hard copy set)

☐ Contractor Insurances

Approval: \_\_\_\_\_

Commissioner of Public Works/Superintendent of Highways

\_\_\_\_\_  
**Date**

Approval: \_\_\_\_\_

Director of Development

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
PB Approved (if applicable)

\_\_\_\_\_  
ZB Approved (if applicable)

**This permit shall expire on December 31<sup>st</sup> of the current year**

## Town of Irondequoit Small Cell Fee Schedule

### Small Cell Communication Towers

Co-Location	One Time Fee Per Pole	\$100.00	
Erection of New Pole in an Existing Pole Location with Administrative Review and Approval	One Time Fee Per Pole	\$750.00	
Erection of New Pole in an Existing Pole Location with Planning Board and/or Zoning Board of Appeals Approval	One Time Fee Per Pole	\$900.00	
Erection of New Pole in a New Location with Planning Board and/or Zoning Board of Appeals Approval	One Time Fee Per Pole	\$1,000.00	
Annual Small Cell Communication Device Fee	Annual Fee Per Pole	\$270.00	
		Total Fees:	

