



**Irondequoit Recreation**  
450 Skyview Centre Parkway-Suite 200  
Rochester, NY 14622  
Ph: 585-336-6070 Fax: 585-336-6084  
Email: [recreation@irondequoit.gov](mailto:recreation@irondequoit.gov)  
Website – <https://recreation@irondequoit.gov>

## Camp Eastman Rental Application

**1301 Lake Shore Blvd, Rochester, NY 14617**

**THIS RESERVATION IS NOT VALID UNTIL APPROVED BY THE AUTHORIZED RECREATION DESIGNEE AND PAID RECEIPT HAS BEEN ISSUED.**

### **SECTION 1 – APPLICANT INFORMATION \* MUST BE 21 OR OLDER \***

#### **APPLICANT INFORMATION**

RENTER'S NAME

ORGANIZATION/GROUP NAME (*if applicable*)

STREET ADDRESS

CITY

STATE

ZIP

DATE OF BIRTH

DAYTIME PHONE

CELL PHONE

E-MAIL ADDRESS

### **SECTION 2 – RENTAL DETAILS**

**An additional \$50 Security Deposit is due at the time of making the reservation. It will be refunded after the event if all rules have been followed. See details on back page.**

#### **RENTAL DETAILS**

**Desired Event Date(s) Please List Your Top 3 Choices:**

1)    /    /

2)    /    /

3)    /    /

#### **Desired Facility (Please Check)**

Kusak Lodge

Conference Center

Rotary Cabin

Veteran's Cabin

Kiwanis Cabin

#### **Rental Time Options:**

10:00am – 9:45pm (Sun-Sat)

9:00am – 3:00pm (Mon-Thurs)

4:30pm-9:45pm (Mon-Fri)

10:00am-9:45pm (Holiday)

**See Back for Rental  
Rate Details  
(Resident/Non-Resident)**

#### **Additional Information:**

**Type of Event:** \_\_\_\_\_

**Headcount:** \_\_\_\_\_

**Balloons Inside Facility (\$35 Additional Fee)**     Yes     No

**Open Holidays:** New Year's Day, Memorial Day, Fourth of July, Labor Day, Columbus Day, and Thanksgiving Day.

**Closed Holidays:** Good Friday, Easter Sunday, Thanksgiving Eve, Christmas Eve, Christmas Day and New Year's Day.



## Camp Eastman Rental Rates

### Kusak Lodge (Capacity 70) and Wayne Spies Conference Center (Capacity 80)

<u>Rental Time</u>	<u>Day(s) of the Week</u>	<u>Resident Rate</u>	<u>Non-Resident Rate</u>
10:00am-9:45pm	Sunday-Saturday	\$205 Full Day	\$240 Full Day
9:00am-3:00pm	Monday-Thursday	\$175 Partial Day	\$210 Partial Day
4:30pm-9:45pm	Monday-Thursday	\$155 Partial Day	\$190 Partial Day
4:30pm-9:45pm	Friday	\$180 Partial Day	\$215 Partial Day

### Rotary, Veterans and Kiwanis Cabins (Capacity 60)

<u>Rental Time</u>	<u>Day(s) of the Week</u>	<u>Resident Rate</u>	<u>Non-Resident Rate</u>
10:00am-9:45pm	Sunday-Saturday	\$185 Full Day	\$220 Full Day
9:00am-3:00pm	Monday-Thursday	\$155 Partial Day	\$190 Partial Day
4:30pm-9:45pm	Monday-Thursday	\$135 Partial Day	\$170 Partial Day
4:30pm-9:45pm	Friday	\$160 Partial Day	\$195 Partial Day

### Holiday Rates

	<u>Resident Rate</u>	<u>Non-Resident Rate</u>
Conference Ctr./Kusak Lodge	\$250 Per Day	\$285 Per Day
Rotary/Veterans/Kiwanis Cabins	\$240 Per Day	\$275 Per Day

**SPLASH PAD:** Open 8:00 am – 8:00 pm to the public starting Memorial Day through Labor Day, weather dependent.

**SECURITY DEPOSIT:** A Security Deposit of \$50 is required at the time of making the rental reservation. **The deposit will be refunded to you long as the facility is left in good condition.** Please see attached rules with receipt, additional fees may be added for cleaning and/or repairs if needed. Town of Irondequoit staff will inspect each facility at the end of the evening and report any damages and/or additional charges that will need to be addressed. If the Security Deposit is paid using a credit card, it will be returned to that credit card. If it is paid by cash, check, or money order, it will be returned as a check from the Town Comptroller's office within 30 days of rental.

**REFUND POLICY:** Refunds for facilities will be given only if written notification is received 20 days in advance of event. A \$35.00 processing fee will be assessed for all refund requests. There will be NO REFUND for cancellations with less than 20 days of the rental date.

**RETURN CHECK FEE:** A \$20 processing fee will be assessed for all checks returned to the Town for non-sufficient funds. Payable in by CASH ONLY at the Town Clerk's office at 1280 Titus Ave., Rochester NY 14617.

***By signing below, I agree to follow all policies/ procedures and to the best of my knowledge have provided true and accurate information.***

---

Signature of Applicant

---

Date

**For Office Use Only:**

Date Entered into RecTrac: \_\_\_\_\_ Total Amount: \_\_\_\_\_ Payment Type: \_\_\_\_\_

Employee Setting Up Reservation: \_\_\_\_\_